

Dear Lay Led Service Organizer:

Lay led services are a joyful part of the UU ministry in Columbia, Missouri. The following order of service is a common roadmap to help guide you as you prepare for your service. The assigned worship associate will be contacting you and can be a great resource for you as you prepare for the service. While most of the following are suggestions, the ones marked with an asterisk are required elements of every service and we appreciate you including them in your service.

Enjoy yourself and thank you for volunteering your time and creativity in helping to make our lay led program a resounding success.

Date of Service:

Title/Theme:

Musicians:

Worship Associate:

The worship associate will be responsible for the following unless you wish for it to be otherwise:

- Assisting with greeting congregants at the door
- Helping with setup of sanctuary
- Reading of the welcome and opening announcements
- Chalice lighting
- Securing proceeds of the offertory
- Security building after closing

ORDER OF SERVICE

*Welcome and Announcements

Opening Words

Prelude

*Chalice Lighting

Hymn

Responsive Reading

Special Music

*Joys & Concerns

Meditation

Reading

*Offertory

Sermon/Homily

Hymn

Closing Words

*Benediction

Now on leaving one another,
May we give of hand and heart,
Let us share our benediction,
Lovingly before we part

Postlude

Items preceded by an asterisk should be a part of every service

All of the other items are optional

The order of the items is optional