UNITARIAN UNIVERSALIST CHURCH
2615 Shepard Blvd.
Columbia, Mo. 65201
573-442-5764

APPLICATION FOR USE OF CHURCH PREMISES

Name of Group/Individual:_____

Describe the event for which you are making the request:_____

Use of spaces to include: (circle) Upper Level including: Kitchen   Greeting Area   Sanctuary

Lower Level including: meeting room   or other: _____

Date(s) desired :_____   Time desired:_____

Expected Attendance:_____   Special Requests (such as use of piano, sound system) _____

Food and/or beverages will be served: (circle) yes - -no

Responsible Party(ies):

Name_____   Name_____

Address_____   Address_____

Phone_____   Phone_____

Email:_____   Email:_____

AGREEMENT

Applicant has read, understands and agrees with the general regulations of the Unitarian Universalist Church of Columbia for the use of the church's premises and accepts responsibility for use of the premises subject to the regulations. Applicant agrees that applicant shall be liable for all damages to the church premises, damages to the personal property of the church or others, and damages resulting from the personal injury or death of any person caused by or arising out of applicant's use of the church premises and the actions or failure to act of the participants in applicant's activity; further, applicant agrees to indemnify and hold the church harmless with respect to such damages, with the duty of indemnification to include expenses incurred by the church in defending against any claim for such damages, including litigation costs and expenses and reasonable attorney fees. Applicant also agrees that participants may not be charged an entry fee for activities held at the church, but that a free-will donation may be requested from participants.

Signature_____   Signature_____
      (Renter)   (Building Use Coordinator)

Date_____   Date_____

 Please complete and return this form, along with the $100.00 security deposit (which is refundable) to the Building Use Coordinator. A contribution (rental fee) is requested to help offset the costs of operation of the building and is due two weeks prior to the date of building use. Payment should be made out to the Unitarian Universalist Church of Columbia.

RESERVATION OF THE PREMISES WILL NOT BE MADE UNTIL THIS FORM AND THE REQUIRED DEPOSIT ARE RETURNED, COMPLETED, TO THE BUILDING USE COORDINATOR

File: BldgUse-Renters   Deposit Rec'd_____   Contribution Rec'd_____
 Building Key_____   Keys returned_____