

2020-2021 UUCB Budget
as approved by the Board of Trustees May 21, 2020
and presented for approval of the Congregation at the online Annual Meeting, June 7, 2020 at 1 p.m.

Category	2019-2020 Budget	2020-2021 Budget	Notes
Income Total	\$ 335,467	\$ 329,469	
Income Subtotal	\$ 323,120		
Income:Collection-Sunday plate	\$ 5,000	\$ 3,000	offerings will almost certainly be down
Income:Fundraising	\$ 6,000	\$ 2,000	our fundraising capacity will be limited
Income:I.D. Gifts-Unpledged	\$ 2,000	\$ 2,000	
Income:Interest & Div	\$ 6,000	\$ 3,000	interest and dividend income is likely to be significantly down due to frequent market dips
Income:Miscellaneous	\$ 200	\$ 200	
Income:Pledges-Canvass	\$ 304,045	\$ 273,795	we have these pledges in hand now
Income:Pledges-Late payments	\$ 3,000	\$ 3,000	
Income:Pledges-New Members	\$ 6,000	\$ 3,000	
Income:Pledges-Post Canvass	\$ 3,000	\$ 30,000	we confidently expect these pledges to come in through further follow up
Income:Pledges-Uncollectible	\$ (15,125)	\$ (60,756)	assumes 20% of total pledges (including post-canvass pledges) is uncollectible (in normal years we assume 5% uncollectible)
Income:Rent&Bldg Fees	\$ 3,000	\$ -	we may need to anticipate no rental income
Other Income			
Income-Other - subtotal			
Income-Other:Draw on Reserved Surplus Fund	\$ 17,096	\$ 70,230	this large number reflects two extraordinary circumstances - one generous one time gift of \$25,000 and our Payroll Protection Program Loan of \$32,100. We expect the PPP loan to be forgiven. However, if by some misfortune it is not, we may need to repay it with a draw on our Emergency Fund.
Other Income-Other			
Pass-Thru Line			
Special Collection			
EXPENSES TOTAL	\$ 340,274	\$ 329,469	

			compensation remains flat. savings by trimming professional expense budgets for existing staff, add philosopher-in-residence, we may end up with up to \$6000 savings in nursery care if we do not gather in person for worship this fiscal year
1 Payroll TOTAL	\$	228,393	\$ 231,497
2 Administration TOTAL	\$	11,747	\$ 12,710
2 Administration:ACH Bank Business Link fees	\$	350	\$ 360
2 Administration:Copier Expenses	\$	500	\$ 1,500
2 Administration:Member Database cloud-based fees	\$	1,500	\$ 1,000
2 Administration:Office Equip Accrual	\$	200	\$ 200
2 Administration:Office Supplies	\$	1,500	\$ 1,000
2 Administration:Other Admin Expenses	\$	600	\$ 500
2 Administration:Payroll Fees	\$	1,537	\$ 1,600
2 Administration:Postage	\$	560	\$ 450
2 Administration:Telephone & Internet	\$	3,500	\$ 4,500
2 Administration:Workers Comp Insurance	\$	1,500	\$ 1,600
Other 2 Administration			
3 Physical Plant TOTAL	\$	49,000	\$ 44,000
3 Physical Plant:Equipment & Furniture	\$	1,000	\$ 500
3 Physical Plant:Grounds Team	\$	5,000	\$ 5,500
3 Physical Plant:Insurance-liability	\$	8,000	\$ 8,000
3 Physical Plant:Janitorial Service	\$	3,500	\$ 8,500
3 Physical Plant:Long Term Maintenance Accrual	\$	10,000	-
3 Physical Plant:Maintenance	\$	5,000	\$ 5,500
3 Physical Plant:Supplies	\$	1,500	\$ 1,000

increase bandwidth to aid in streaming services

Suzanne reports our current janitorial service is inadequate, we will need excellent cleaning between meetings if we are to hold small gatherings during the pandemic

resume saving to long term maintenance accrual after weathering this year.

3 Physical Plant:Utilities	\$	15,000	\$	15,000	We may end up with significant savings here if we do not use the sanctuary all year.
Other 3 Physical Plant					
4 Fair Share Dues expense TOTAL	\$	20,434	\$	19,562	
4 Fair Share Dues expense:MidAmerica Region dues				Included below	
4 Fair Share Dues expense:UUA dues			\$	19,562	
5 Board Directed	\$	14,500	\$	5,500	
5 Board Directed:Board Discretionary	\$	1,000	\$	1,000	
5 Board Directed:Board Training & Education	\$	2,000	\$	1,000	
5 Board Directed:Delegate Fees	\$	3,000	\$	1,000	
5 Board Directed:Emergency Fund Accrual	\$	4,000	-		resume saving to the emergency fund after weathering this year
5 Board Directed:Minister Sabbatical Accrual	\$	4,000	\$	2,000	prepare for rescheduled ministerial sabbatical
5 Board Directed:Professional Audit Accrual	\$	500	\$	500	
Other 5 Board Directed					
6 Ministries	\$	16,200	\$	16,200	Flat, although some of the funds are rearranged a bit to meet new needs for online worship
6 Ministries:Accessibility & Inclusion Team	\$	1,000	\$	1,000	
6 Ministries:Adult RE	\$	500	\$	600	
6 Ministries:Canvass	\$	750	\$	750	
6 Ministries:Caring Committee	\$	350	\$	250	
6 Ministries:Green Sanctuary	\$	500	\$	500	
6 Ministries:Hospitality	\$	500	\$	600	
6 Ministries:Leadership Training	\$	300	\$	300	
6 Ministries:Membership	\$	500	\$	300	
6 Ministries:Music Program	\$	2,500	\$	2,000	
6 Ministries:other expenses					
6 Ministries:Peace Building Team	\$	-			
6 Ministries:Public Relations	\$	200	\$	100	

6 Ministries:Sanctuary Team	\$	500	\$	500	
6 Ministries:Social Action	\$	2,000	\$	2,000	
6 Ministries:Website	\$	300	\$	1,500	Online Worship Needs
6 Ministries:Worship Expenses	\$	1,200	\$	1,200	
6 Ministries:Youth RE Program					
6 Ministries:Youth RE Program:Jr. Youth	\$	300	\$	300	
6 Ministries:Youth RE Program:Tween Group	\$	-			
6 Ministries:Youth RE Program:YRE-Leadership Trainin	\$	300	\$	300	
6 Ministries:Youth RE Program:YRE-other	\$	500	\$	500	
6 Ministries:Youth RE Program:YRE-OWL Program	\$	500	\$	500	
6 Ministries:Youth RE Program:YRE-Supplies	\$	2,500	\$	2,000	
Other Youth RE Program					
6 Ministries:YRUU Program	\$	1,000	\$	1,000	
Other 6 Ministries					